

**PROFESSIONAL COUNSELORS SECTION
MEETING MINUTES
JULY 27, 2010**

PRESENT: Nancy Clark, Charles Lindsey, Khyana Pumphrey

EXCUSED: Leslie Mirkin

STAFF: Jeff Scanlan, Bureau Director; Colleen Baird, Legal Counsel; Kimberly Wood, Bureau Assistant and other DRL Staff

GUESTS: Susan Gould and Deborah Bilzino, Lakeland College; David Dies, Executive Secretary - Educational Approval Board (EAB)

CALL TO ORDER

Charles Lindsey called the meeting to order at 1:20 p.m. A quorum of three (3) members was present.

Charles Lindsey took a moment to acknowledge that Evelyn Pumphrey's term has expired. On behalf of the Section he publically thanked Evelyn Pumphrey for her many years of dedicated service to the profession in her roles as a member of the Section and Joint Board. Charles Lindsey introduced and welcomed Khyana Pumphrey as the Section's new professional member.

APPROVAL OF AGENDA

MOTION: Khyana Pumphrey moved, seconded by Nancy Clark, to approve the July 27, 2010 agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES OF APRIL 12, 2010

- Page 6 of Minutes: under the item titled "Board Member Travel to 2010 Annual Meeting of the National Board of Certified Counselors (NBCC), August 12 & 13, 2010", Correct the second sentence as follows: The members of the Section identified that they were unable to attend and as such ~~took~~ took..."

MOTION: Nancy Clark moved, seconded by Khyana Pumphrey, to approve the minutes of April 12, 2010 as amended. Motion carried unanimously.

ADMINISTRATIVE REPORT

Jeff Scanlan reported that Gail Sumi, Bureau Director – Division of Board Services, has resigned her position with the Department; the Bureau Directors in Board Services are assuming additional workload until the vacancy can be filled. Jeff Scanlan indicated that the Division of Enforcement (DOE) has hired several attorneys and noted that there are many interns employed at the Department for the duration of the summer months.

STATUS OF RULES & STATUTES COURT CASES IN HEARING

Jeff Scanlan reported to the Section regarding the status of several rule projects that are pending.

- MPSW 20.02, Wis. Admin. Code, making it unprofessional conduct for supervising license holders who fail to report and for failing to have a grievance procedure in place: Jeff Scanlan indicated that the scope statement for amending MPSW 20 was distributed to the MPSW Joint Board today.
- MPSW 1.11, Wis. Admin. Code, relating to psychometric testing: Jeff Scanlan indicated that the MPSW Joint Board reviewed Clearinghouse comments pertaining to this rule draft. The Joint Board appointed Bruce Kuehl, George Kamps and Khyana Pumphrey to work with Colleen Baird to draft a response to the Clearinghouse comments and make any necessary changes to the rule draft.
- MPSW 1.09, Wis. Admin. Code: Jeff Scanlan reported that a motion was made by the MPSW Joint Board requesting the drafting of a scope statement for amendment and partial repeal of MPSW 1.09.
- Jeff Scanlan reported that there is currently no statutory activity to report as the Legislature is out of session.

Colleen Baird reviewed a listing of the cases in hearing with the Section.

EDUCATIONAL REQUIREMENTS FOR WISCONSIN PROFESSIONAL COUNSELOR LICENSURE AND PROFESSIONAL COUNSELOR SECTION DETERMINATION OF ADEQUACY OF CURRENT REQUIREMENTS DISCUSSION AND SECTION ACTION ON THE FOLLOWING

- Review of Scope Statement to Amend Administrative Rules Regarding Minimum Degree Requirements, Minimum Credit Requirements and Education Approval
- Discussion on Amendments Needed under Proposed Rulemaking Project
- Request for Input from Professional Counselor Programs

Charles Lindsey provided background to the Section regarding its current pursuit of increases to the educational requirements for obtaining Wisconsin professional counselor licensure. He explained that the Section decided to pursue an increase to its semester hour requirements in order to decrease a gap between Wisconsin's current educational requirements (42 semester hours at minimum) with that required in most other jurisdictions (48-60 semester hours).

At the request of the Section, Jeff Scanlan reviewed the scope statement, relating to the increase of the educational requirements for obtaining professional counseling licensure. He provided his understanding of prior Section discussion regarding the areas of rule to be addressed. Jeff Scanlan explained that a significant area of Section discussion surrounds issues relating to a lack of clarity pertinent to its educational equivalency requirements. The Section discussed the drafting of guidelines that clearly outline educational equivalency requirements that are more in line with that of other jurisdictions. Jeff Scanlan suggested that vocational rehabilitation counselors be recognized in rule if the Section wants to continue to credential these professionals. He informed the Section that the existing equivalency requirements were written as an interpretation of the old CACREP standards, noted that there have been several revisions to CACREP standards since that time, and indicated that the Section may need to look at a process that is more to modern standards.

The Section considered the possibility of rewriting MPSW 14.01 and 14.02 which would give the Section more authority to change its degree requirements. Jeff Scanlan expressed that it is likely that there will be no big surprises for Wisconsin counseling programs as there should still be a requirement for practicum and many other existing program elements, as long as the Section continues to keep the educational community in the loop.

The Section discussed how to define its equivalency and discussed the informational resources that may be available such as accrediting bodies and the Educational Approval Board (EAB). David Dies, EAB, addressed the Section explaining that the standards determined and enforced by the EAB are based upon information that the Section outlines. He noted that his attendance at the Sections meeting was for the purpose of ensuring that the EAB is on top of the changes being pursued so they can enforce requirements once the Section has concluded rule promulgation.

Colleen Baird inquired if the Section about its desire to introduce a timeframe for conducting re-reviews of programs as changes may be made which could affect their approval status. Jeff Scanlan suggested that if the Section chooses to re-review previously approved programs that the timeframe be set as its biennial renewal date. The Section discussed the possibility of making a requirement for schools to apply to the Section for continued approval and stated that programs with no real changes to its faculty or curriculum could simply complete and submit the grid currently used by the Section for the determination of educational equivalence approval.

Charles Lindsey stated that another issue the Section faces is that the Section receives application from semi related programs such as psychology and human services degree programs. The Section discussed the pursuit of measures to maintain its professional identity.

The Section discussed the timelines for rule drafting and how to move forward with this process. The Section decided that Khyana Pumphrey and Charles Lindsey will work together to develop an initial guidance proposal for changes to the educational requirements and that an invitation will be sent to the Wisconsin counseling programs and the Department of Workforce Development, inviting their attendance and participation at the October meeting.

**REVIEW OF PROGRAMS FOR APPROVAL UNDER S. MPSW 14.01, WIS. STATS.,
ACADEMIC PROGRAM EQUIVALENCE TO DEGREE IN PROFESSIONAL
COUNSELING**

Review for Approval of Lakeland College's Master of Arts in Community Counseling

Susan Gould and Deborah Bilzino, Lakeland College, appeared in support of its request for approval of its Master of Arts Community Counseling Program. The Section reviewed information submitted by Lakeland College and asked questions relating to the information submitted.

MOTION: Khyana Pumphrey moved, seconded by Nancy Clark, to pre-approve Lakeland College's Master of Arts Community Counseling 48 Hour Program as meeting the educational requirements for licensure as a professional counselor. Motion carried unanimously.

PUBLIC COMMENTS

David Dies – Executive Secretary of the Educational Approval Board (EAB), provided comments to the Section regarding the work that is conducted by the EAB and provided clarification regarding the types of educational programs it regulates. He provided information about the current mission of the EAB. David Dies noted information that is available through the EAB that may be beneficial to the Section and offered assistance in identifying other institutions that may wish to attend the October meeting to participate in Section discussion of the Section's rule revisions.

Deborah Bilzino, Lakeland College, provided comments to the Section regarding its discussion of changes on the educational requirements for obtaining Wisconsin professional counselor licensing.

CLOSED SESSION

MOTION: Nancy Clark moved, seconded by Khyana Pumphrey, to convene to closed session pursuant to Wisconsin State statutes 19.85(1)(a)(b)(f) and (g), to consult with legal counsel to deliberate on proposed stipulations, deliberate on administrative warnings, deliberate on monitoring issues, application review, monitoring report and DOE case status reports. Roll Call Vote: Nancy Clark-yes; Charles Lindsey-yes; and Khyana Pumphrey-yes. Motion carried unanimously.

The Board convened into Closed Session at 2:50 p.m.

RECONVENE TO OPEN SESSION

MOTION: Charles Lindsey moved, seconded by Khyana Pumphrey, to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 4:12 p.m.

MONITORING

LISA BERRY, LPC SURRENDER OF LICENSE

MOTION: Khyana Pumphrey moved, seconded by Nancy Clark, to deny the surrender of Lisa Berry's professional counseling licensure. Motion carried unanimously.

MOTION: Khyana Pumphrey moved, seconded by Nancy Clark, to suspend Lisa Berry's professional counseling licensure. Motion carried unanimously.

DIVISION OF ENFORCEMENT CASE STATUS REPORT, CASE CLOSINGS

06 CPC 017

MOTION: Nancy Clark moved, seconded by Khyana Pumphrey, to close case 06 CPC 017 for no violation. Motion carried unanimously.

09 CPC 031

MOTION: Khyana Pumphrey moved, seconded by Nancy Clark, to close case 09 CPC 031 for insufficient evidence. Motion carried unanimously.

REVIEW OF APPLICATIONS LPC FILE REVIEW 7/26 & 27/2010

SUPERVISOR REVIEW

Brian Bradley – *approved*

Kate Siebers – *pending*

EDUCATION REVIEW

Mary Appel – *approved*

Brian Bradley – *approved*

Mirta Cabrera – *approved*

Melissa Gendreau – *approved*

Betsy Hallam – *additional information requested*
Shannon Kavanagh – *denied*
Kari Kryshak – *denied*
Noel L'Esperance – *approved*
Ryan Mattek – *approved*
Craig Starks – *denied*
Hilary Chermak – *additional information requested*
Sara Dittl – *additional information requested*
Jason Kantrowitz – *approved*
Jacqueline McComb – *approved*
Jean Mersberger – *approved*
Nicole Mogilka – *approved*
Andrew Mitchel – *approved*
Angela Nigh – *approved*
Elizabeth Paasch – *approved*
Haley Porter – *pending*
Elizabeth Poth – *approved*
Lana Roever – *pending*
Kate Siebers – *pending*
Courtney Skaar – *approved*
Donna Stewart-Martin – *pending*
Adam Sturdevant – *pending*
Jana Tetzlaff – *denied*
Shane Zertler – *approved*

HOURS ACCRUED WITHOUT A TRAINING LICENSE

Karolee Bulak – *denied*
Jason Kantrowitz – *approved*
Stacy Knoll-Berschert – *approved*
Angela Nigh – *intent to deny*
John Paul – *approved*
Haley Porter – *pending*
Lana Roever – *pending*
Donna Stewart-Martin – *pending*
Adam Sturdevant – *pending*

RECIPROCITY REVIEW

Christine Delgado – *approved*
Marita McLaughlin – *approved*
Michael Mihajlovic – *additional information requested*
Donna Swanson – *additional information requested*
Kendall Crook – *additional information requested*
Daniel Hilley – *approved*

MISCELLANEOUS

Marcella Adkins *(request for extension of training license expiration date: approved)*

Kelvin Hogans *(request for extension of training license expiration date: approved)*

Jennifer Kreeb *(request for extension of training license expiration date: approved)*

Cindy Robinson *(request for extension of training license expiration date: approved)*

MOTION: Charles Lindsey moved, seconded by Nancy Clark, to approve the applications approved, deny the applications denied, and to request further information on applications where needed. Motion carried unanimously.

ADJOURNMENT

MOTION: Khyana Pumphrey moved, seconded by Nancy Clark, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 4:14 p.m.